

**University of Florida
College of Liberal Arts and Sciences
Department of Geological Sciences
Advisory Board
Established in 2011**

Department of Geological Sciences, Advisory Board Charter

The purpose of the University of Florida, College of Liberal Arts and Sciences (CLAS), Department of Geological Sciences (DGS), Geological Sciences Advisory Board (GSAB) is to advise and assist the Department in developing curricula to prepare students for work in their selected pursuit after graduation. The GSAB will also act as an advocate for the DGS in order to develop metrics outlining the success of the Department to CLAS. In addition, the GSAB will act as an ambassador for the DGS to increase the awareness of the department's needs, successes and long-term goals so the DGS can prepare interested graduates for a successful career in the geological sciences.

The GSAB shall consist of 15-20 members, representing various entities that employ geologists (i.e., state and federal agencies, environmental resource managers (water, shoreline, soil, etc.), environmental consulting firms, water resource agencies, providers of geological or engineering services, universities, and industry - including petroleum and gas, phosphate, sand and gravel, construction materials, mineral sands, clay and peat, and other natural resources). Membership shall not be limited to those with undergraduate or graduate ties to the DGS, but may include alumni, friends, industry and agency representatives, and/or faculty of the University of Florida and the DGS.

The GSAB shall meet at least one time each year during the fall but a meeting may be scheduled at other times as deemed necessary by the Chair of the DGS and Chair of the Advisory Board. This Charter may be amended as needed through a majority vote conducted during the first meeting of each calendar year.

Primary functions of the GSAB are:

- To advise the DGS in developing a curriculum that prepares students for post-graduate employment
- Assist the DGS in the development and establishment of useful metrics to be used for benchmarking, marketing to internal and external audiences, and strategic planning.
- Provide advice for DGS in order to prepare students interested in employment in industry and public service
- Serve as ambassadors of the DGS and its programs
- Assist the DGS and UF Foundation staff in fundraising efforts
- Sponsor, at the direction of the DGS Chair, departmental outreach efforts
- Promote expanded departmental educational programs
- Encourage Alumni and Friends of the DGS to support and participate in departmental activities and GSAB roles.

Position Description for the GSAB Members

1. Value the role of DGS in developing geology graduates for meeting the critical needs of society
2. Believe the DGS can develop students that will be a significant asset to the nation, region and state.
3. Review, develop and uphold the DGS vision, mission, metrics and objectives, as articulated by the Department Chair.
4. Improve the quality of the DGS through advice to the Chair.
5. Believe the DGS will remain a perpetual contributor to the University of Florida, CLAS through the diligent input from GSAB and its philanthropic efforts.

Positions

1. GSAB Chair
2. GSAB Vice Chair
3. Member
4. Department Representatives (Department Chair, Faculty Representative, Graduate/Undergraduate Student)

Responsibilities of GSAB

Chair

1. The GSAB Chair will be responsible for scheduling at least one GSAB meetings and/or conference calls per calendar year, creating an agenda, and presiding over a productive session.
2. Communicate regularly with the Department Chair regarding matters of the GSAB.
3. Ensure that the GSAB remains focused on the items outlined in this Charter.
4. Manage the Membership list

Vice Chair

1. The Vice Chair will assist the GSAB Chair as needed.
2. Record minutes of each meeting.
3. Assume the responsibilities of the GSAB Chair if that person can no longer fulfill the duties of the office.

Members

1. Members of the GSAB and/or their employees will be encouraged to contribute annually to support the Department through the UF Foundation (Geology Department 50th Anniversary Fund, Miscellaneous Donors Fund or Outcrop of

Honor Donation). This donation is voluntary and may be waived upon request to the Chair.

2. Commit to attend at least one DGS, GSAB meeting annually and contribute to achieving the vision of the DGS, including through fundraising, educational programs, and outreach activities.
3. Attend at least one DGS sponsored event annually.
4. Notify DGS of any employment opportunities within your company or area of expertise (i.e., full-time roles, internships, co-op students, etc...).
5. Introduce additional sources of funding to DGS.

Terms of Office

The initial members of the GSAB are nominated by the Department Chair and thereafter, nominated by the Department Chair and/or GSAB members and elected by a majority of the current GSAB members to a two-year term. Two consecutive terms may be served, unless the member serves as the GSAB Chair or Vice Chair, whereby the member may serve three consecutive terms. A hiatus of one term is required following the second term of any member, unless the hiatus is waived by majority vote of the Department Chair and GSAB.

The GSAB Chair and Vice Chair will each serve for two-year terms, beginning on January 1 and ending December 31. Candidates must have served for at least one year as a Member in good standing and be nominated by another Member of the GSAB. Elections will take place during the last scheduled meeting of the calendar year and be conducted by voice vote, with the winner receiving at least a plurality of the votes cast. If at some point during the year the Vice Chair cannot fulfill the duties of the office, a replacement will be appointed by the GSAB Chair.

Contacts

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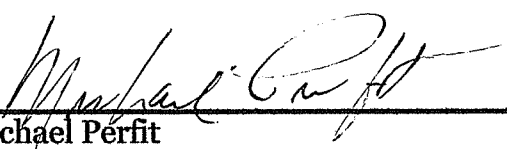
Vice Chair 2012-13: Gerald O. Black, P.G.
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Geological Sciences: Michael Perfit, Ph.D.
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Date approved by Board March 29, 2013



Chair of Advisory Board 3-29-13
Date



Michael Perfit 3-29-13
Date