

# Master Proposal Approval Form

(August 2011)

Students writing a thesis to earn an MA degree in Sociology must write a proposal describing the background and methodology of their proposed thesis. The proposal shall be of the length and organization as determined by the supervisory committee and should be sufficient to communicate satisfactorily an understanding of the literature and background of the theoretical and empirical issues and present a feasible and appropriate methodology for the project. Once the proposal has been written and the student has obtained preliminary approval from the supervisory committee chair, the student should provide a copy of the proposal to the remaining committee member(s) and schedule a proposal hearing to defend the project. For the MA proposal, the student is required to formally notify the departmental faculty 10 business days prior to the hearing and make a copy of the proposal available for faculty review (e.g., in the mail room). The supervisory committee chair should notify all members of the department, via email, of the time, date and location of the proposal hearing 10 business days before the scheduled hearing. Once the proposal is successfully defended, the committee members should sign this form to be kept in the student's departmental file.

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| <b>Student Name and UFID:</b> | <b>Term and year entered MA program:</b> |
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| <b>Proposal Title:</b> |
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| <b>Date of Hearing:</b> |
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## Chair of the MA Supervisory Committee

|              |           |      |
|--------------|-----------|------|
|              |           |      |
| Name (print) | Signature | Date |

## Member(s) of the Supervisory Committee

|              |           |      |
|--------------|-----------|------|
|              |           |      |
| Name (print) | Signature | Date |

|              |           |      |
|--------------|-----------|------|
|              |           |      |
| Name (print) | Signature | Date |

## Graduate Coordinator

|              |           |      |
|--------------|-----------|------|
|              |           |      |
| Name (print) | Signature | Date |