

CLAS Graduate Travel Committee/Graduate Student Request for Travel funds\*

Date \_\_\_\_\_ Name \_\_\_\_\_

Date of Trip \_\_\_\_\_ Department \_\_\_\_\_

Destination(s) \_\_\_\_\_

Name of Meeting \_\_\_\_\_

If paper is to be presented, Title of Paper \_\_\_\_\_

Is the paper/presentation \_\_\_\_\_ Invited \_\_\_\_\_ volunteered

Status in program:

\_\_\_\_\_ MA \_\_\_\_\_ Pre-qualifying exams \_\_\_\_\_ ABD

Expected date of graduation \_\_\_\_\_

Anticipated Costs:

Source of Estimate or Explanation:

|              |          |       |
|--------------|----------|-------|
| Travel       | \$ _____ | _____ |
| Pier diem    | \$ _____ | _____ |
| Registration | \$ _____ | _____ |
| Misc.        | \$ _____ | _____ |
| TOTAL:       | \$ _____ |       |

Funds Requested or Available (excluding this request)

| <u>Source</u>     | <u>Amount</u> |                                |
|-------------------|---------------|--------------------------------|
| <u>Department</u> | \$ _____      | awarded/requested (circle one) |
| _____             | _____         | awarded/requested (circle one) |
| _____             | _____         | awarded/requested (circle one) |
| _____             | _____         | awarded/requested (circle one) |
| Total             | \$ _____      |                                |

Total Funds Requested from CLAS: \$ \_\_\_\_\_  
\* \* \* \* \*

List the amount and sources of travel funds received from University sources during the last twelve months:

\_\_\_\_\_  
\_\_\_\_\_

\*In addition to this cover sheet, which will be accompanied by the Chair's evaluation, you may submit an additional two pages (maximum) of supporting material. You may include, for example, an abstract of your talk or a letter to the Committee detailing the importance of your receiving travel support at this time.

